



# How the Research Office can help you to improve your chances of securing research grant funding

Increasing the research profile is a key objective for the University, and the Research Office supports members of staff within the university to apply for successful research projects.

Our main activities are:

- Identifying and publicising funding sources. Our role includes identifying and disseminating information on funding streams. We promote these funding opportunities as they arise.
- Supporting the creation and development of funding bids. The Research Office is able to provide pro-active support to all colleagues across the University, as and when it is needed. We are very happy to assist at any stage of an application, and to use our experience to make the process of applying for funding as easy as possible. We can help to develop research ideas through sandpits and workshops. In particular, we are keen to support new researchers who have not previously submitted an application for external funding. We can also advise on budgetary issues.
- 'Matching' service to facilitate collaborative bids. Do you need some expertise from across the University and external to the university to help with a research project? The Research Office can provide a matching service for potential bid applicants who are looking for co-applicants. The Research Office is able to identify suitable collaborators and will be able to facilitate joint working in preparing funding applications.
- Developing tailored funding strategies for research units. The Research Office can provide support to develop bespoke support strategies for research groups. The Research office can produce a funding strategy to aid the development of a research group.
- Training for staff aiming to develop grant proposals: Current training for staff aiming to apply for research grants includes; 'Creating grant proposals' and 'Developing, refining and submitting a grant proposal'.
- Interface with funders - The Research Office can help to provide information on who and how to contact funding bodies and also interface with them on your behalf. For larger proposals, we can develop a dialogue with the funder to help develop the proposal.
- Peer review. Would you like your proposal reviewed by others for example someone with subject expertise or experience in bidding to the funder which you are applying to? – We can arrange this.
- Support for EFAS. All bids need to be approved on the electronic approval systems. We can help with this to ensure quick and smooth approval so that you can concentrate on your application!
- Electronic systems – many funders now use electronic submission systems, we can also help with these by guiding you on what to input.



For further help, advice and information please e-mail: [researchoffice@southwales.ac.uk](mailto:researchoffice@southwales.ac.uk)